



- No smoking or vaping on floats.
 - Please refrain from using bad language or actions whilst in the parade.
 - All floats must be decorated festively to an acceptable standard.
 - Fire retardant decorations should be used wherever possible.
 - All floats should play festive music.
 - **Every float must have at least two adult marshals** of their own walking in front of their float on either side with responsibility for crowd control and safety.
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CONSTRUCTION OF FLOATS

- Floats should be constructed with safety in mind. If you have people on board, they must have something to hold on to in case of sudden stops.
 - Maximum float width is 4.25 metres. Maximum float height is 2.5 metres.
 - Wheels of all floats must be free of any decorations.
 - If you have people standing on board a float, there must be something securely affixed to the float for them to hold on to.
 - Children must be seated on any moving float at all times (on a seat or on the floor) and be a minimum of 80cm from the sides of the float.
 - No objects or substances of any description may be thrown from your float, including sweets, balloons, water and other liquids.
 - All props on board floats must be securely fastened.
 - Event management representatives will inspect every float prior to the parade commencing. They have the right to request aspects to be changed or omitted from floats if they are deemed unsafe.
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ANIMALS

- Animals must not be left unattended or on private property prior to the start of the parade.
 - Animals must be walked through the parade with an attendee – one attendee to one animal.
 - Animals must travel at a slow walking pace.
 - Animals must wear shoes to protect their paws in hot weather. Use the 7-second test: put the back of your hand on the ground for 7 seconds. If it is too hot for your hand, it is too hot for your dogs' paws.
 - Animals must not be ridden through the parade.
 - Water and food supplies for animals must be provided by the individual float organiser.
 - All animal droppings must be picked up by the individual float organiser.
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INTERACTING WITH SPECTATORS

- **Do not throw any items, for example lollies, water bombs, or balloons into the crowd.**
 - Giveaways can be handed out by walkers only (not from inside vehicles).
 - Do not encourage spectators to step onto the road, for example no high-fives or handing out items from vehicle windows.
 - Walking mascots must walk along the crowd edge and not down the centre of the road, so as not to attract children into the road.
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PARADE ASSEMBLY

- Your float will be issued with an arrival time two weeks prior to the parade. Please adhere to this time and be ready to commence the parade at 4.30pm for a prompt 5pm start.
 - Parade participants will assemble in Bayview Road, the northern end of Clyde Road and Manly Esplanade (in front of The Sands Retirement Village).
 - Upon your arrival at the assembly area, a parade marshal will direct you into position. Remain in the float order that you are given.
 - Private vehicles of float participants may not be parked at the parade assembly point.
 - Children and animals must be supervised at all times at the assembly point, which will be very busy with crowds and moving vehicles.
 - Public toilets are available next to the skate park adjacent to the Marine Centre.
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PARADE DEPARTURE

- The parade starts at 5pm sharp.
 - Instruct your driver to drive at a slow, walking pace throughout the parade.
 - You **must keep up with the float in front of you at all times.**
 - A **maximum of a 6-metre gap** from the float in front of you is permitted. If a bigger gap forms, pick up the pace to close the gap as quickly as possible.
 - **Do not stop to do demonstrations** at any time during the parade. If you do, your float will be removed from the parade immediately.
 - Your float must complete the parade route from the starting point on Beach Front Lane, do a full circuit of the town, and return to the starting point at the Marine Centre. If for any reason you cannot comply, please do not apply to enter the parade.
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PARADE ROUTE



CONCLUSION OF PARADE

- All participants must stay in the parade procession until they reach the dispersal point at the end of the parade route, i.e. returning to the starting point at the Marine Centre.
- Please pre-arrange pickup instructions with parents or guardians at the dispersal point. Children may not depart from the parade dispersal point until they are accompanied by an adult.
- At the discretion of a marshal, roadworthy vehicles may leave the parade dispersal point up Valley Road.

Please take care, follow the regulations and look out for one another during the parade. Together, we can make the parade another fun and memorable event for our whole community.

Thank you for helping to bring the Christmas spirit to Browns Bay - we can't wait to celebrate with you!

EVENT ORGANISER

The Browns Bay Business Association Inc.

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