

Minutes of the Annual General meeting Tuesday, 22 October 2024

1. ATTENDANCE & WELCOME:
By Chairperson Lara Kamionka

Present: Voting Members (VM)

1	Philippa Munro	VM	Robinson & Running
2	Lara Kamionka	VM	The Meat Room
3	Bruce Taylor	VM	Pages Design & Print
4	Greg Bolek	VM	Iron Wall Solutions
5	Jean Holgate	VM	Holgate Panelbeaters
6	Wendy Treadwell	VM	The Bays Club
7	Bob Russell	VM	Forrest Funeral Services
8	Clynton Edouard-Betsy	VM	AB Electrical
9	Lynette Hill	VM	My Remedy / Ascent Chiropractic
10	Kunpeng Wang	VM	New Hope Clinic
11	John Graham	VM	Paper Plus
12	Niki Leishman	VM	Stihl Shop
13	Grant O'Donoghue	VM	Safe Drive Vehicle Testing
14	Kelly Walden	VM	ECB Electorate Office
15	Carol Caulfield	VM	Young & Caulfield Lawyers
16	Craig Bright	VM	SBA Small Business Accounting

Present: Non-voting Attendees

1	Pam Ellison		Heart of the Bays
2	Kim Taylor		Pages Design & Print
3	Phil Briars		Browns Bay Racquets Club
4	Lizzie Brandon		Writesphere
5	Sally Cargill		Mairangi Bay BID Co-ordinator
6	Rebecca Smith		Heart of the Bays
7	Yanling Gao		New Hope Clinic
8	Judy Leishman		Stihl Shop
9	Gregg Walden		Hibiscus & Bays Local Board

2. APOLOGIES

Tracey Clarke	UK Grocer
Craig Rendle	The Brownzy Sports Bar
Kelda Cawood	House of Travel
Dan Fordyce	Cobble
Sharon Running	Robinson & Running

Quorum present. The meeting commenced.

3. MINUTES OF THE 2023 AGM

The minutes of the previous AGM held on 17 October 2023 were distributed and received and are confirmed as a true and correct record of the business transacted.

Resolution 1: That the Browns Bay Business Association receive and confirm the AGM 2022 minutes of the Browns Bay Business Association, held on 17 October 2023.



Proposed: Bruce Taylor
Carried Unanimously

Seconded: Niki Leishman

4. CHAIR REPORT

Lara Kamionka presented her Chair Report for the financial year 2023-2024.

Resolution 2: That the Browns Bay Business Association receive and accept the Chair Report for the financial year 2023-2024.

Proposed: Niki Leishman
Carried Unanimously

Seconded: Lynette Hill

5. TREASURER'S FINANCIAL REPORT

Philippa Munro of Robinson & Running Ltd CA presented the Treasurer's Report in conjunction with the Annual Financial Statements for the financial year 2023-2024.

Resolution 3: That the Browns Bay Business Association receive and approve the Annual Financial Statements for the financial year 1 July 2023 to 30 June 2024.

Proposed: Grant O'Donoghue
Carried Unanimously

Seconded: Niki Leishman

6. MANAGER'S REPORT

- **Progress Report**

Kim Murdoch presented the Manager's Progress Report for 2023-2024, including acknowledging the valuable support of community organisations, sponsors and funders.

Resolution 4: That the Browns Bay Business Association receives and approves the Manager's Progress Report 2023-2024.

Proposed: Kelly Walden
Carried Unanimously

Seconded: Bruce Taylor

- **Business Plan for 2025/2026**

The Business Plan 2025-2026 was presented by Kim Murdoch.

Resolution 5: That the Browns Bay Business Association receives and approves the Business Plan 2025-2026.

Moved: Lynette Hill
Carried Unanimously

Seconded: Grant O'Donoghue



7. DRAFT BUDGET 2025-2026

Philippa Munro, Robinson & Running Ltd CA, presented the Draft Budget for 2025-2026.

Special Resolution 1: That The Browns Bay Business Association Inc. receives and approves the Draft Budget for the financial year 2025-2026 which includes a BID targeted rate grant amount of \$180,675 including a 9.5% increase or \$15,675 to the BID targeted rate grant for 2025-2026 financial year. Further ask the Hibiscus and Bays Local Board recommend to the governing body the amount of \$180,675 be included in the Auckland Council draft 2025-2026 annual budget consultation process.

Proposed: Bruce Taylor
Carried Unanimously

Seconded: Niki Leishman

8. ELECTION OF EXECUTIVE COMMITTEE

Lara Kamionka announced the five nominations for the Executive Committee received.

Lara Kamionka	The Meat Room
Philippa Munro	Robinson & Running
Bruce Taylor	Pages Design & Print
Grant O'Donoghue	Safe Drive Vehicle Testing
Niki Leishman	Stihl Shop

There were further nominations from the floor.

Lynette Hill	My Remedy
John Graham	Paper Plus

The election of members of the Committee were carried out in accordance with rule 14 of the Constitution.

Resolution 6: That the Browns Bay Business Association receives and accepts the appointment of all elected members to the Executive Committee for the 2024-2025 year.

Proposed: Kelly Walden
Carried Unanimously

Seconded: Carol Caulfield

9. ELECTION OF OFFICERS

The Chairperson of the Executive Committee for the current financial year, Lara Kamionka, was nominated for a further term.

Resolution 7: That the Browns Bay Business Association:

- accepts the appointment of Lara Kamionka as Chair for the 2024-2025 year; and
- accepts that the election of the Chair will be made by the Executive Committee at their first committee meeting after the AGM 2025 onwards as per rule 16.1 and 17.1, and
- accepts that the election of the Treasurer and Secretary will be made by the Executive Committee at their first committee meeting after the AGM 2025 onwards as per rule 16 of the Constitution.

Proposed: Grant O'Donoghue
Carried Unanimously

Seconded: Lynette Hill



10. APPOINTMENT OF AUDITOR

The appointment of an auditor shall be carried out in accordance with rule 18 of the Constitution.

Resolution 8: That the Browns Bay Business Association appoints Vanessa Lloyd CA as Auditor for the Browns Bay Business Association for the financial year 2024-2025.

Propose: Bruce Taylor
Carried Unanimously

Seconded: Grant O'Donoghue

11. NEW CONSTITUTION

Approval of the new Constitution 2024 (rules) to include legislative changes requiring re-registration as an incorporated society to be compliant with the Incorporated Societies Act 2022.

Special Resolution 2: That the Browns Bay Business Association:

- accepts that the existing Constitution (rules), last updated September 2022, be replaced with the new Constitution (rules) dated September 2024 and that such alterations are effected by replacing the existing Constitution (rules), last updated September 2022, with the Constitution dated September 2024, and
- accepts that the Executive Committee be authorised to make any minor drafting changes to the new Constitution, especially in the event that these may be required by the Registrar of Incorporated Societies.

Propose: Niki Leishman
Carried Unanimously

Seconded: Kelly Walden

12. GENERAL BUSINESS

Gregg Walden provided an update on recent developments at Neighbourhood Support North Shore including the recent swearing in of 23 new wardens.

13. CONCLUSION OF MEETING

There being no further business, the meeting closed at 6.45pm.

Minutes confirmed by Lara Kamionka.

Lara Kamionka

Date