

FLOAT REGULATIONS

Thank you for applying to participate in the **Safe Drive Vehicle Testing Browns Bay Christmas Parade**. Before you submit your application form, please read the guidelines set out below and ensure that you can fully comply with them. We want everyone to have an amazing time at the parade, and your cooperation helps ensure that our parade is not only festive and joyful, but also safe for all participants and spectators.

In this document the word 'float' means any group participating in the Safe Drive Vehicle Testing Browns Bay Christmas Parade, whether on foot, vehicle, bicycle, or other.

GENERAL

- All participants take part at their own risk, and are expected to conduct themselves in a safe, respectful, and responsible
 manner
- Neither the event organisers nor safety marshals are responsible for participants' safety.
- Children under the age of five must have one supervising adult (16+) for every two children.
- Walking groups must have one supervising adult (16+) for every ten children.
- Parade organisers accept no liability for any personal injury, vehicle damage, or property loss incurred during the event.
- There will be a prize for the best float: a \$500 gift voucher and an engraved trophy. Judging will be done during the parade. The judge's decision is final.

FLOAT DECORATIONS

- We don't want to confuse our young spectators. <u>Strictly no Santas permitted on floats</u>. There is only one Santa in the parade, and he will be on the last float.
- Floats must not contain anything of a sensitive or offensive nature and must depict a theme suitable for young children.
- No smoking or vaping on floats.
- Please refrain from using bad language/actions whilst in the parade.
- All floats must be decorated festively to an acceptable standard.
- Fire retardant decorations should be used wherever possible.
- It is highly recommended that you to play festive music from your float.
- Every float must have at least two adult marshals of their own walking in front of their float on either side with responsibility for crowd control and safety.

CONSTRUCTION OF FLOATS

- Floats should be constructed with safety in mind. If you have people on board, they must have something to hold on to in case of sudden stops.
- Maximum float width is 4.25 metres. Maximum float height is 2.5 metres.
- Wheels of all floats must be free of any decorations.
- If you have people standing on board a float, there must have something affixed to the float for them to hold on to.

- Children must be seated on any moving float at all times (on a seat or on the floor) and be a minimum of 80cm from the sides of the float.
- No objects or substances of any description may be thrown from your float, including sweets, balloons, water and other liquids.
- All props on board floats must be securely fastened.
- Event management representatives will inspect every float prior to the parade commencing. They have the right to request aspects to be changed or omitted from floats if they are deemed unsafe.

ANIMALS

- Animals must not be left unattended or on private property prior to the start of the parade.
- Animals must be walked through the parade with an attendee one attendee to one animal.
- Animals must travel at a slow walking pace.
- Animals must not be ridden through the parade.
- Water and food supplies for animals must be provided by the individual float organiser.
- All animal droppings must be picked up by the individual float organiser.

PARADE ASSEMBLY

- Your group will be issued with an arrival time two weeks prior to the parade. Please adhere to this time.
- Parade participants will assemble in Bayview Road, the northern end of Clyde Road and Manly Esplanade (in front of The Sands Retirement Village).
- No float participants will be able to park private vehicles at the assembly point.
- Upon your arrival at the assembly area, a parade marshal will direct you into position. Please remain in the order that you have been given.

PARADE DEPARTURE

- The parade starts at 5.00pm sharp. Your group must be assembled and ready to depart at this time.
- Please instruct your driver to drive at a slow, walking pace throughout the parade.
- You <u>must keep up with the float in front of you at all times</u>. A maximum of 6-metre gap from the float in front of you is permitted. If a bigger gap forms, pick up the pace to close the gap as quickly as possible.
- **Do not stop to do demonstrations** at any time during the parade. If you do, your float will be removed from the parade immediately.
- Your float must complete the parade route from the starting point on Beach Front Lane, do a full circuit of the town, and return to the starting point. If for any reason you cannot comply, please do not apply to enter the parade.

PARADE ROUTE



CONCLUSION OF PARADE

- All participants must stay in the procession until they reach the dispersal point at the end of the parade.
- At the discretion of a marshal, roadworthy vehicles will be able to continue home up Valley Road.
- Children may not depart from the parade end point until they are accompanied by an adult.

Please take care, follow the regulations and look out for one another during the parade. Together, we can make this a fun, engaging, and truly memorable event for our whole community.

Thank you for helping to bring the Christmas spirit to Browns Bay – we can't wait to celebrate with you!

Event Organiser: The Browns Bay Business Association Inc.

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